



## **Life Skills Caseworker, Transitional Housing Program**

**360 Youth Services** seeks two full-time **Life Skills Caseworkers** for our **Transitional Housing Programs** serving youth experiencing homelessness, ages 18-24. Interested applicants should send a resume and cover letter to Carolyn Wahlskog, Executive Director of Housing at [cwahlskog@360youthservices.org](mailto:cwahlskog@360youthservices.org).

### **Position Summary:**

The Life Skills Caseworker will assess and support housing clients in the development and maintenance of skills pertaining to financial, employment, education and interpersonal development based on individual and group needs. Position is non-exempt and reports to the Transitional Housing Program Manager. 40 hours per week, some evening and weekends required.

### **Essential Duties and Responsibilities:**

1. Collaborate with Case Managers and Program Managers to understand and meet the needs of residents in transitional housing and in community.
2. Collaborate with THP Educational/Vocational Coach for continuity of vocational and educational services.
3. Develop and support apartment maintenance procedures and hygiene skills for all residents.
4. Support and build resident awareness in the areas of: health & nutrition, cooking & sanitation, and budget management.
5. Facilitate weekly group/life skill sessions dependent on needs of each resident.
6. Conduct Ansell Casey Life Skills assessment and develop individualized plans for each resident which are updated quarterly.
7. Research, network, and provide connections for residents to become engaged community members through social and volunteer opportunities.
8. Attend scheduled Program and All Staff meetings
9. Input daily Casenotes and Caseplan updates.
10. Assist with the maintenance of client records.
11. Meet weekly with Program Manager for one-on-one supervisory check-ins.
12. Assist with the collection of client activity schedules as needed.
13. Assist with occasional transportation needs of clients for medical, State, personal and other case management demands.
14. Perform night checks as agreed upon and established on the staff rotation schedule.
15. Commit to the values of positive youth development, harm reduction, transformative justice, anti-oppression and trauma informed care.
16. Travel to client apartments with Case Manager, as needed, to deliver programming to youth in community.
17. Perform other duties as assigned by the Executive Director/Program Manager.

### **Job Qualifications:**

1. Bachelor's Degree in Human Services Field, preferred or equivalent work/life experience.
2. A valid driver's license and personal automobile insurance as required by State of Illinois Law.
3. Commitment to providing affirming services for LGBTQ+ youth, racial justice and equity, youth experiencing homelessness and other vulnerable populations.
4. Demonstrate a level of professionalism, strong boundaries and personal integrity that can provide a positive and constructive role model for residents.
5. Experience in creation and facilitation of curriculum and groups.

### **Characteristics:**

1. **Competencies:** Must be strength based, detail-oriented, demonstrate strong problem solving skills, center your work in harm reduction and the belief that all people deserve to be housed.
2. **Technical:** Must be willing to learn about providing trauma informed care, affirming care for LGBTQ+ young people, and commitment to affirming care with BIPOC populations.
3. **Social Skills:** Must be a positive, engaging, open to feedback, collaborative team player with the ability to work as a team and take initiative.
4. **Leadership:** Must demonstrate professionalism, flexibility, and good judgment.
5. **Mission-Driven:** Reinforces 360's mission and vision with the organization and the community.
6. **Collaboration:** Is able to work with the team to develop creative ways to support our residents' mental health and well-being.
7. **Personal Growth:** Models adaptability and an awareness of the impact of change. Demonstrates a hunger to maintain and learn skills. 360 strives to operate from a trauma-informed, anti-oppressive and intersectional lens. Our expectation is that staff will embody these principles and continue to grow and develop in these areas.

**Salary:** \$33,000- \$37,000

### **Organizational Values:**

Our values unite us as an organization. They are the anchors that steer our behavior, interactions with each other and provide a guide for decision-making.

- **Compassionate:** We wholeheartedly care for and listen to others
- **Empowering:** We nurture potential, build on strengths, and inspire hope for a brighter future
- **Inclusive:** We accept others completely as they are
- **Affirming:** We encourage and celebrate personal identity
- **Respectful:** We hear people where they are and are willing to work on judgments we may have towards others while treating people with the highest regard
- **Authentic:** We are truthful and transparent in what we say and do

**About 360 Youth Services:** 360 is a powerful organization joined together by a shared commitment to change lives and inspire hope. By strengthening emotional skills, reducing youth access to and use of alcohol and other drugs, and ending the experience of homelessness, 360 works passionately in our pursuit to help children, teens and young adults experience their full potential.

360 Youth Services is an equal opportunity employer. Decisions and criteria governing the employment relationship with all employees are made in a nondiscriminatory manner, without regard to race, color, creed, religion, national origin, sex, marital status, pregnancy, disability, sexual orientation, gender identity or expression, veteran status, age, FMLA status, or any other factor determined to be unlawful by federal, state or local statutes.

[www.360youthservices.org](http://www.360youthservices.org)